

# How do I update or change my customer information?

12 Administrator Fri, Oct 9, 2009 [Business](#) 0 4551

The Customer Information page is used to modify customer account information. You can get there by logging into the Control Center at <https://www.webcontrolcenter.com/customer.aspx>.

Once logged in, click on CUSTOMER INFORMATION.

It is important to keep the information on this page up to date, especially email addresses, which are used when it is necessary to contact the customer via email with news and updates critical to the operations of the servers. This page includes but is not limited to:

1. Customer Name
2. Company Name
3. Mailing Address
4. Phone Number
5. Fax Number
6. Administrative Email Contacts (which are able to receive the customer ID number and password if it is ever lost)

Online URL:

<https://www.articlediary.com/article/how-do-i-update-or-change-my-customer-information-12.html>